

# MAEE Board Meeting

## MINUTES

March 19, 2014 / 6:30-9:00 p.m.

Will Steger Foundation  
2801 21st Ave S Suite 110  
Minneapolis, MN 55407



### Board Members:

Present: Katie-Lyn Bunney, Angela Bianco, Molly Phipps, Jenni Polisen, Callie Recknagel, John Smith, Wendy Tremblay

Present via online video medium: Matti Erpestad, Shannon Judd, Jill Nocera, Sarah Shimek

Quorum Present? Yes.

Others Present: None.

### Proceedings:

President's remarks & announcements

6:42 Approve agenda (motion by Matti Erpestad, 2nd Katie-Lyn Bunney, passed)

6:43 Approve Consent Agenda (motion by Molly Phipps, 2nd Shannon Judd, passed)

- (January Board Retreat meeting notes)
- Committee reports (executive, conference, communications, advocacy, membership, scholarships, awards)

6:44 Governance items

- Settle May Board Meeting date/time (tentatively May 14, 6:30-9:00; at Will Steger Foundation)
- Strategic Planning: Molly and Callie will look into grants and opportunities and bring up strategic planning at the next meeting in May
- Sharing of financial reports from first quarter to date (quarter ends March 31st (Shannon) (report)--we're a little behind, net income is -\$200 (negative)
  - we need to update Quickbooks allocate appropriate money, \$200 + (motion by Katie-Lyn Bunney, 2nd Jenni Polisen, passed)
  - Approve first quarter financial reports (Shannon) (motion by Matti Erpestad, 2nd Katie-Lyn Bunney, passed)

7:04 2014 Work Plan Sharing / Work

- Broke into partner groups: 1 veteran board member, 1 new member; those online formed one group

7:20 Reformulated into one group: individuals shared what they are working on

7:37 Stretch break

7:46 Feast Forward Introduced - our new social event for environmental education!

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(Wendy, John)

- April 25, 2014: giving to Gardening Matters, held at Children's Country Day School
- Plan to make these recurring in various places

8:03 2014 Conference Planning / Work

- Broke up in various groups to work on tasks
- Questions to check up on: costs for board members to attend/participate in conference (Katie-Lyn)
- We're covering fixed costs for attendance fees at various levels (Shannon)

8:43 Board Development: Wild Apricot website, email and database training (Callie, John)

9:00 Adjourn (motion by Molly Phipps, 2nd Wendy Tremblay, passed)