

MAEE Board Meeting

MINUTES



Board of Directors Meeting Minutes

Minnesota Association for Environmental Education

When: Sunday, January 22, 12:15-1:15pm

Location: Edina Library (5280 Grandview Square, Edina, MN 55436)

Present: Molly Phipps, Liz Hasty, Lindsay Raab, Ethan Lewis, Maryan Abdinur, Angie Ziobro, Angela Bianco, Wendy Tremblay, Jenna Totz, Jenny Parker, Callie Recknagel

Absent: N/A

Quorum? Yes

12:15 **Angela motioned to start the meeting. Wendy seconded. Passed.**

12:16 **Callie motioned to approve to the Nov. meeting minutes. Ethan second. (Maryan Abdinur, Angie Ziobro, Jenna Totz, Jenny Parker abstained). Passed.**

We do not have a consent agenda to approve this month due to our retreat this weekend and discussion about the agenda yesterday.

We need to vote in Executive Committee Board

VP is a one year term. Wendy is up for VP role. **Callie nominated Wendy to be VP. Liz seconded. Passed.**

Secretary is one year term. Lindsay is up for secretary role. **Angela nominated Lindsay, Wendy seconded. Passed.**

Molly is in second year of President.

Liz is in second year as Treasurer. Both president and treasurer are two year terms.

Discussion on Strategic Plan:

MAEE Board Meeting

MINUTES

Made various small edits as a group, after final review.

Should be a document we come back to at least every January retreat. Can be a living document- “massaging” as needed.

12:29 Lindsay motioned to approve to final draft of Strategic Plan. Wendy seconded. Passed.

We will get it on the website ASAP and send it out via e-update and facebook.- Callie

Discussion on Budget-

Final review as a group. Liz explained the few changes that were made since yesterday’s meeting.

New lines added to budget this year:

\$1000 for awards*

\$1000 for scholarships*

*Coming out of our bank account- not coming from Jeffers or anyone else. New this year.

Scholarships will help us promote Annual Fund. Commitments from recipients needed as they accept scholarships.

We may need to amend the budget when/if we contract out website transition in July/August when Wlld Apricot contract ends.

We need to add more to the line of conference food cost. And change how much we will get in from conference registrations.

We have other fundraising opportunities that could change things as well.

We will table the motion till the budget is finished later in this meeting.

Will will now set Board and Committee meeting dates and locations--

Committee meetings-

Internet and space for 12 required. Good to be able to order food, or have food if it’s at a house.

DATES:

MAEE Board Meeting

MINUTES

Thurs. Feb. 18th 7-9 PM. Molly will host, meaning she will figure out location and get there early to reserve table.

Thurs. April 14 7-9 PM, Maryan will host

Thurs. June 16, 7-9

Aug.- no working meeting due to MAEE conference

Thurs. Oct. 13, 7-9 PM

Thurs. Dec. 15, 7-9 PM

Board meetings-

Thurs. Mar. 10th, 6:30-9 PM. Lindsay will host in Apple Valley.

Thurs. May 19th, 6:30-9 PM

Sat. July 9th- 10-3 PM tentatively (will include a working portion)

Thurs. Sept. 22 6:30-9 PM

Thurs. Nov. 17 6:30-9 PM

Going back to motion regarding budget- Liz made the final changes that were discussed about the conference, food and facility. Overall, we come out in the positive about \$4000 for the year.

1:11 Liz motioned to approve the 2016 budget. Angela seconded. Motion passed.

Can always review and amend budget as needed.

Liz Selander has had 3 unexcused absences to Board Meetings in a row. We have not been able to get ahold of her to resign.

1:15 Wendy motioned to remove of Liz Selander from MAEE board. Ethan seconded. Passed.

We will bring on the applicant with the next highest votes, if they are still interested. Callie will contact. There are two applicants that did not get in.

Angie motioned to adjourn the meeting. Maryan seconded. Passed.